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23 June 1967

## STATSPEC

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MEMORANDUM FOR: Chief of Production,  
 Chief, [REDACTED]

FROM : Chief, Administrative Staff, [REDACTED] STATSPEC

SUBJECT : U.S. Citizen Contract Employees' Benefits

1. Effective 1 July 1967 U.S. citizen contract employees will be eligible for inclusion in the Civil Service Retirement System, FRSU, and Federal Health Benefits Program. The Contract Personnel Branch of the Office of Personnel defines the criteria for eligible employees as follows:

"Employees eligible are those who are U.S. citizens with renewable contracts and who work on a regular schedule, including part-time employees working a regular schedule."

2. Supervisors are asked to review all current contracts meeting the above criteria and make an individual determination as to whether a contract should be revised to include the above provisions. In making this determination, supervisors should consider such negative employment situations as (a) a contract wife working overtime only for the duration of her husband's tour; (b) less than five years anticipated employment (otherwise the individual would have to withdraw his contribution rather than have it continue on into an annuity and it could be to his advantage to continue under Social Security); (c) termination under consideration. The foregoing are only samples of situations where a current contract should not be amended. There could be others.

3. While 1 July is the date of authority, these provisions will not start until the individual signs his revised contract. Therefore, the sooner [REDACTED] can submit a list of names to the Office of Personnel the sooner the documents will be written and returned to the employee for signature and thus start his benefits. Will you please send me such a list.

4. Contracts written after 1 July 1967 will automatically provide for CSRS, FRSU, and the Federal Health Benefits Program.

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cc: Chief of Operations